

Retention Bond Application Form *(Statement of Needs)*

COMPANY DETAILS:

Full Name of Contractor:

Trading Address:

Registered Address:

Tel: Fax: Contact:
Name

Mobile: www: E-mail:

Holding or Group/Parent Company:

Address:

DIRECTORS/PARTNERS:

Full Names:

Home Addresses:

Title/Position:

HISTORY/BACKGROUND:

Formation Date: Company No.:

Accountants:

Solicitors:

Bankers:

Details of Bank Facilities:

Overdraft Facility Limit: € Date Agreed: Current Sum O/D €

Facilities secured by:

Where have you secured bonds previously?

CONTRACT DETAILS:

Name and Address of your Employer/Beneficiary:

Description and Location of Works:

Contract Price:

€

Build Period:

Retention % to PC:

Maintenance Period:

Retention % to end Maints:

Est Retention amounts:

As at Practical Completion €

As at end of Maintenance €

Details of Liquidated Damages/Penalties:

Is Price Variation Allowed for? Labour:

Materials:

Retention Start Date:

Payment frequency:

Retention End:

Contract/Agreement Date:

Contract/Agreement No:

Type of Contract - JCT 81/JCT.IFC'84 or other:

SUBCONTRACT DETAILS:

Details of works to be Sub Contracted:

Details of Sub Contracts for which Sub contractors provide Bonds:

Has the applicant, any of its Directors or Partners ever Required a surety to make a payment under a bond or guarantee?

YES NO

Been bankrupt or entered into an arrangement with creditors whether voluntary or not, or been a Director or Partner of a Firm or company to which a receiver or Liquidator has been appointed?

YES NO

Has your Company ever had any County Court Judgments or adjudications awarded against it?

YES NO

If you have answered **YES** to any of the above please give further details dates, values, reasons and outcome in the box below:-

I hereby give permission for the Surety to carry out checks on my behalf

YES

IMPORTANT

I/WE DECLARE THAT THE ABOVE STATEMENTS ARE TRUE AND COMPLETE AND THAT I/WE HAVE NOT CONCEALED ANY MATERIAL INFORMATION FACT OR CIRCUMSTANCE WHETHER REQUESTED OR NOT THAT COULD AFFECT A DECISION OR CONDITION APPLYING TO ANY DECISION

NB: Please send this application back with the following:

- **AUDITED Accounts for the last two financial years**
- **Most Recent Management Accounts**
- **Bond Wording (if Known)**

We May Also Require:

- **Work in Progress Schedule**
- **Bank Information**

Signature..... Position..... Date.....